



BOMET UNIVERSITY COLLEGE
(A Constituent college of Moi University)
Post Office Address: 701-20400, Bomet

TO: ALL PRE-QUALIFIED SUPPLIERS OF BOMET UNIVERSITY COLLEGE

SUBJECT: MANDATORY REGISTRATION ON THE ELECTRONIC GOVERNMENT PROCUREMENT (E-GP) SYSTEM

Dear Valued Supplier,

Bomet University College wishes to inform all suppliers of a critical directive from the National Treasury regarding the mandatory adoption of the Electronic Government Procurement (e-GP) System for all public procurement activities in Kenya.

This directive is in line with the government's commitment to enhancing transparency, efficiency, and accountability in the management of public funds, as envisioned by the Public Procurement and Asset Disposal Act, 2015 (PPADA) and its attendant Regulations, 2020. The e-GP system aims to streamline the entire procurement cycle, from planning and tendering to contract management and payment.

Effective 1st July, 2025, Bomet University College will exclusively conduct its procurement processes through the e-GP system. This includes advertising of tender opportunities, submission of bids, evaluation, communication of awards, and potentially other post-award processes.

Therefore, it is now **MANDATORY** for all suppliers wishing to do business with Bomet University College to register themselves on the e-GP portal.

Key Information for Supplier Registration:

1. **Access the Portal:** The e-GP portal can be accessed through the official website: <https://egpkenya.go.ke/supplier/registration>
2. **Registration Process:** The portal provides a user-friendly interface for self-registration. You will be required to provide and upload key company and business details, including:
 - Valid Company/Business Registration Number (BRS).
 - Kenya Revenue Authority (KRA) PIN for the business or individual.
 - Official mobile phone number and active business email address (these will be used for all system communications).
 - Relevant certificates (e.g., AGPO certificates for Youth, Women, and Persons with Disability, NCA certificates for contractors, etc.).

- Details of authorized persons (director, partner, or duly authorized individual) responsible for managing the e-GP account.
3. **Pre-Registration Advice:** Suppliers are strongly advised to ensure that their data is updated with relevant government agencies (e.g., BRS, KRA, and National Registration Bureau) before initiating the e-GP registration process, as the system verifies information against these databases.
 4. **Support:** The National Treasury has provided various support mechanisms for suppliers, including guides, FAQs on the e-GP portal, and dedicated helpdesks. Bomet University College's Procurement Department is also available to offer general guidance.

Please note that only suppliers duly registered on the e-GP system will be eligible to participate in upcoming procurement opportunities with Bomet University College. Failure to register may prevent your organization from receiving tender notifications, submitting bids, or being considered for any future procurements.

We urge all suppliers to complete this registration process promptly to ensure uninterrupted access to procurement opportunities at Bomet University College.

For any queries regarding this directive, please contact the Procurement Department at on email: procurement@buc.ac.ke

We look forward to your continued partnership under this enhanced electronic procurement framework.

Sincerely,



PROF. CHARLES MUTAI
PRINCIPAL
BOMET UNIVERSITY COLLEGE